

**Academic Senate Council Minutes of April 18, 2016
Contra Costa College AA216
2600 Mission Bell Drive, San Pablo, California 94806**

Call To Order with Introduction of Guests at 2:22 p.m.

Committee Members in Attendance: Beth Goehring (President), Lucile Beatty (LAVA), Bonnie Holt (LA), Wayne Organ (LA), Alissa Scanlin (SS), and Judy Flum (DE).

Committee Members Absent: Rick Ramos (VP/CIC), Andrea Phillips (SS), and Seti Sidharta (NSAS).

Visitors in Attendance: Cindy Goga, Sara Marcellino, and Ruth Gorman.

CONSENT AGENDA ACTION ITEMS

April 18 Agenda

ACTION: Wayne motioned to remove agenda item Contract Violation vs Change to SSSP Plan; Lucile seconded; Beth, Bonnie, Alissa, Lucille, and Wayne were all in favor; no abstentions. Lucile motioned to approve the agenda; Wayne seconded; Beth, Bonnie, Alissa, Lucille, and Wayne were all in favor; no abstentions. Judy arrived after agenda was approved.

April 4 Minutes

ACTION: Alissa motioned to approve the minutes; Wayne seconded; Beth, Bonnie, Alissa, and Wayne were all in favor; Lucille, abstained because she was not at the April 4 meeting; Judy arrived after the minutes were approved.

NEW BUSINESS

Foundation Restructure (Cindy Goga) Cindy Goga did a presentation about the new District Foundation Services. She oversees all three campus foundations. At the end of May, the CCC President will attend the District Foundation meeting with CCC's funding priorities. Beth asked about the annual \$50,000 instructional equipment money given by the Foundation that didn't appear this year. Cindy said that it is not built into the budget but that the Foundation will probably continue to fund it. She said she would put it on the May Foundation agenda. Cindy indicated that the foundation has sufficient funding. Wayne mentioned that the budget process for 2016-17 is being finalized on Wednesday, April 20 and it is usually part of budget augmentation to fund department needs. At this point, she introduced Sara Marcellino, our new Development Officer at CCC. Sara has 15 years of fundraising experience. She said that all money raised will remain at the college and that there is money coming in without cultivation which is great. She will be talking with community members. She is housed in the President's Office. Bonnie asked if there were any fundraising plans. Sara said she'll begin with current donors and the Foundation, looping in faculty, community businesses, and alumni. Beth mentioned and showed online that CCC's website includes a donation section in which 100% of the contribution goes to CCC with not "middle-man" involved. There will be a drop-down window for donating to individual programs (such as Automotive, Music, Basketball, etc.) Lucile asked if there would be training on accessing the donated funds. Cindy said that there will be drop-in trainings.

New Building Move/Destruction of Sensitive Material Faculty must begin packing their offices three weeks before the end of the semester. All sensitive matter needs to be destroyed. The college will provide a large shredder and blue recycling bins will be provided. Beth went over Policy 1900.00 Destruction of Sensitive Material. Boxes will be moved August 1-5. There will be an office on each floor for part-time faculty.

FSCC Plenary Summary The attendees agreed that the plenary was helpful and that it was interested to hear the other campuses' perspectives. All in all, it was well-received.

District Equivalency Policy The FSCC is proposing changes to the district policy. An equivalency for CTE disciplines needs to be clarified regarding the combination of coursework and experience. Wayne attempted some changes to the policy while he was in office, but it didn't get followed up by at the FSCC level.

Equity in Hiring The question was asked if CCC has done enough in hiring a diversity of faculty. Wayne said that the process to hire part-time faculty isn't as rigorous as the hiring of fulltime because usually the hire is needed immediately. Beth would like to encourage a link to UC graduates for part-timers. Every department needs a pool of part-timers for emergencies. The part-time pool needs to be more diverse since they usually have first chance for available fulltime positions. 52% of our classes are taught by part-timers. Beth would like to see the part-time and fulltime faculty team teach so that the part-timers can get experience. The division needs to buy in on this. The Council agreed and thinks that this is something that should be followed up on.

Equity Hour/Equity Funds When the Equity fund plan was created, it didn't include the equity hour project. The \$100,000 needed for the Equity Hour had to be diverted to part-time office hours and training. This was done through the Student Success Committee. Luci Castruita and Agustin Palacios are the faculty reps on this committee.

Contract Violation vs Change to SSSP Plan Removed from agenda.

Composition of College Committees The committee composition which is part of the College Procedure Handbook was determined in 2007 for Accreditation. Beth would like to cut down on the faculty required for many of these committees.

Terrorism Studies Pathway Andrew Jones, District Vice-chancellor of Technology is proposing this program and wants it as an interdisciplinary program, The Council feels that it could be housed in POLSC, SOCIO, or ADJUS. They question where it would transfer.

4CD and FSCC Active Participatory Courses MOU Discussion of MOU to clarify the local process was tabled for lack of time.

Chancellor Helen Benjamin's Retirement

- **Release time for DIC and CIC FACT:** without the approval of curriculum, the college comes to a complete stop. Judy would like to see a list of what positions receive release time. She said that in the past, the Library received 50% release time. Now they only receive seven hours a week.
- **Equity in funding** FTES is not working for us. The other two campuses have many things that we don't have. Our students don't have equitable services because of this. The district get equity funds for the poorer students but CCC gets the least of it.
- **AS Degree for Teacher Training**

Please send all suggestions to Beth.

Budget Forum Discussion of forum re: District's financial picture for the current and 2016-17 academic years was tabled for lack of time.

OLD BUSINESS

Academic Renewal Policy (Update) Tabled

COMMITTEE REPORTS

Committee reports were tabled for lack of time.

PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION

There were no presentations from the public.

Adjournment.

The meeting was adjourned at 4:00 p.m. The next meeting is scheduled for May 2

Respectfully submitted.
Lynette Kral